

# Course Evaluation

Please take a few minutes now to complete the course evaluation. Course evaluations are extremely important to us because they help us to adjust the course and make improvements. So please take the time to give us your opinions and input.

Please do **not** write your name on this form.

**What is your overall evaluation of this course:**

1 ..... 2 ..... 3 ..... 4 ..... 5  
Very Poor                      Ineffective                      Fair                      Good                      Excellent

*Please rate the course on how the course covered material for each of the learning objectives.*

*(Use the same scale as above.)*

Understand USDA, MRP, and Agency policy regarding sexual harassment	1	2	3	4	5
Identify the laws, regulations, and policies prohibiting sex discrimination and sexual harassment	1	2	3	4	5
Define and differentiate between sex discrimination and sexual harassment.	1	2	3	4	5
Recognize behaviors and situations that might constitute sexual harassment.	1	2	3	4	5
Identify techniques to prevent sexual harassment.	1	2	3	4	5
Understand how to handle possible harassing situations and use the complaints process effectively.	1	2	3	4	5
State the roles and responsibilities of employees and managers/supervisors in resolving allegations of sexual harassment.	1	2	3	4	5
Describe an appropriate course of action for responding to a sexual harassment complaint.	1	2	3	4	5
Complete an Individual Action Plan describing steps the participant can take to follow Civil Rights principles while conducting agency programs and services.	1	2	3	4	5

Would you recommend this course to others?

☐ Yes

☐ No

Do you have any comments as to why you would, or would not, recommend this course to others?

Did the course cover the kind of information you expected?

☐ Yes

☐ No

If no, what information did the Guidebook present, or not present, that differed from your expectations?

Are the materials in the Guidebook well organized? ☐ Yes

If no, how could the materials be better organized?

Are the *Section Review* questions helpful in understanding the material?

☐ Yes

☐ No

Are the Section Review questions:

☐ Usually too easy

☐ Challenging but fair

☐ Usually too difficult



Can you suggest additional material or topics that should be included in the Guidebook?

Is the length of the course: \_\_\_ Too Short \_\_\_ Too Long \_\_\_ OK?

How many hours of study did it take you to complete this course? \_\_\_\_\_

What MRP Agency do you work for \_\_\_\_\_?

Where are you located? \_\_\_\_\_ Field \_\_\_\_\_ Washington, D.C. Headquarters

Which parts of this course do you find to be the most valuable? Why?

What suggestions do you have for improving the course?

List the skills and/or information learned in this program that you can apply in your work place.

Please give any additional comments:

" Please mail Course Evaluation and Affirmation of Course Completion to:

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